

LYSS Position Description: Specialist Teacher

The School

Little Yarra Steiner School is a K -12 Steiner school located In Yarra Junction, Victoria.

Role of the Teacher

The specialist teacher's role is to undertake the delivery of the curriculum within their discipline. He or she aims to be a figure of moral authority based on commitment, care for the students and a willingness to develop a healthy professional relationship with the parents.

Teacher's responsibilities

The specialist teacher's primary responsibility is to bring in an artistic way the curriculum. In doing this the specialist teacher is expected to work in cooperation with their fellow teachers within the school's policies and procedures. Further responsibilities include but are not limited to the following:

- To work out of an Anthroposophical understanding of child development
- To recognise and respect the individuality of each student in the class – both their gifts and their challenges
- To widely research their subjects
- To prepare, create and maintain a sound learning environment in the classroom
- To develop and use a variety of strategies for teaching and behaviour management
- To keep on-going assessment records of each student in the class
- To communicate with, and support, other teachers of the faculty
- To maintain, or assist in maintaining, the room and equipment dedicated to their discipline
- To ensure that adequate resources and materials are available for the teaching of their lessons
- To attend staff and faculty meetings (unless otherwise negotiated with the faculty)

Professional Responsibilities

- To be at school for your committed hours of employment, and be punctual for lessons, duties, and meetings.
- If the teacher is not in charge of the class at any time during the day he/she may leave the campus but should inform the office beforehand.
- Interviews, extra meetings, parent-teacher evenings, excursions and performances may all require the teacher to be at school outside the normal day.
- All staff members are required to attend the January conference and other scheduled curriculum days throughout the year.
- Teachers will perform break duties or other duties as part of the duty-of-care responsibilities.
- Each teacher will prepare a program of lessons reflecting the semester's or year's work.
- Records relating to students, lesson plans and incidents are to be kept in the appropriate file in the office.
- Student reports should be completed at least twice a year in the specified manner.
- The curriculum approved by the school is to be used.

- Teachers are to make themselves available for parent-teacher interviews or meetings.
- Within reasonable limits and depending upon the circumstances, teachers may be asked to do relief teaching where specialists or other teachers are absent.
- Teachers may be asked to join an interview committee, take part in curriculum writing, undertake specified professional development, represent the school officially and other administrative duties
- Teachers are expected to have a positive and professional working relationship with their colleagues.
- To ensure that your classes and duties are covered if you are away and the procedures for leave are followed, including informing the appropriate person of your absence.
- To follow the procedures and policies of the school

Statement of Commitment to Child Safety

Little Yarra Steiner School is committed to providing a child safe and child friendly environment, where children and young people are safe and feel safe, and are able to actively participate in decisions that affect their lives.

At Little Yarra Steiner School we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm. The School regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture

Position Analysis

- Frequent direct contact with students
- Know child protection responsibilities
- All staff are required to be familiar with the content of our Child Safe Policy and our Child Protection Program and their legal obligations with respect to the reporting of child abuse. It is each individual's responsibility to be aware of key risk indicators of child abuse, to be observant, and to raise any concerns they may have relating to child abuse with one of the School's Child Safe Officers

Employment is conditional to successful completion of Little Yarra Steiner School's Child Protection Induction requirements